

COMMON COUNCIL REORGANIZATIONAL MEETING AGENDA

NOTE: Swearing in of Elected Officials for the two (2) year terms will take place at **6:25 P.M. prior to the Council Meeting.**

Tuesday, April 19, 2011 at 6:30 P.M. --- COUNCIL CHAMBERS, Municipal Center, 819 Superior Avenue, Tomah

1. Call to Order - Pledge of Allegiance – Roll Call
2. City Attorney and Assistant City Attorney – 1-year term appointed by Council (Ordinance 1.14) (Richard Radcliffe and Penny Precour-Berry)
3. Elect President of the Council – 1-year term
4. Designate Official Newspaper - (Tomah Journal, Monitor Herald)
5. Appoint Weed Commissioner - Ken Patterson – 1-year term
6. Resolution Designating Public Depositories and authorizing withdrawal of city monies. Checks are signed by the Mayor, City Clerk and Treasurer. In lieu of personal signatures, a check signer may be used.
7. Committee of the Whole – Ordinance No. 2-32 Established 12/17/2001 consolidating the Claims, Accounts and Licenses Committee, Audit, Budget and Finance Committee, Ordinance and Resolution Committee, Public Safety Review Board, Board of Health and Cable TV Committee. The new committee shall be known as the Committee of the Whole and shall consist of the members of the Common Council. One-year terms. Council President is chairperson. Five members shall constitute a quorum. (Meets the Monday following the first Tuesday at 6:30 p.m. – Council Chambers)

Nellie Pater, Larry Siekert, Ted Schleicher, Matthew Boyea, Dennis Greeno, Pam Buchda, Luke Bohlen, and 1st Aldermanic Alderperson (Vacant).

8. Public Works and Utilities Commission - Ordinance No. 2-274 (Amended 12/11/2001 Ordinance No. 2001-12-14-C to include reviewing issues involving the Lake and Airport) (Meets 4th Wednesday - City Hall - 5:30 p.m.)

Dennis Greeno, Matthew Boyea, Ted Schleicher and 1st Aldermanic District Alderperson (Vacant). Re-appoint Tony Farmer to a 2-year term. Other members of this Committee are: 2012 Ron Tralmer and John Rusch, Mayor.

9. Police & Fire Commission - Ordinance No. 2-378 - 5 year terms
(Meets Subject to Call - City Hall)

Recommend that Pat Rezin be re-appointed to a five-year term. Other members are: 2012 Larry Baribeau; 2013 Tim Callahan; 2014 John Rose and 2015 Richard Kildahl.

10. Parks & Recreation Commission - Ordinance No. 2-307 - 3 year terms
(Meets 4th Monday - City Hall - 5:45 p.m.)

Recommend that Steve Doll and Bruce Peth be re-appointed to three-year terms. Nellie Pater and Larry Siekert serve as alderperson members. Other members are: 2012 Oakley Moser and Tess Saunders and 2013 Chuck Olson and Gary Patterman.

11. Planning Commission - Ordinance No. 2-345 - 3 year terms. Ordinance Amended 12/11/2001. Planning Commission to consist of seven members as follows: Mayor who shall be its presiding officer, two (2) alderpersons, and four (4) citizens. This was changed 12/11/01 from one alderperson and the Park and Recreation Chairperson to two alderpersons. The Planning Commission also assumed the duties of the previous Industrial Development Committee. (Meets last Thursday - City Hall - 5:30 p.m.)

Recommend that Steve Doll be re-appointed to a three-year term and appoint Jim Starkweather to a three year term. Matthew Boyea and Larry Siekert to serve as the alderperson members. Other members are: 2012 Tony Farmer, and 2013 Timothy Callahan Joe Protz Ex-Officio, Ken Patterson Ex-Officio, Shane Rolf Ex-Officio, City Administrator Jim Bialecki Ex-Officio, and Mayor John Rusch, Chairman.

12. Housing Authority - Original Resolution establishing a Housing Authority in the City of Tomah adopted January 9, 1968; (Resolution amending the membership to include the Project Coordinator as a member of the Committee for the duration of the Community Development Block Grant adopted November 9, 1976; Page 100 - minute book.) 5 year terms (Meets 1st Wednesday – Housing Authority Office - 4:20 p.m.)

Recommend that Kevin McCoy be re-appointed to a five-year term. Luke Bohlen to serve as the alderperson Ex-Officio member. Other members are: 2012 Robert Keene, 2013 Richard Yarrington, and 2014 Ron Olsen, 2015 Johnston Bell and Rachel Muehlenkamp, Executive Director.

13. Community Development Block Grant Committee – 1-year term (Meets 1st Wednesday – CDBG Office - 4:00 p.m.)

Recommend Ron Olsen, Johnston Bell, Robert Keene, Richard Yarrington, Kevin McCoy and Luke Bohlen be appointed for 1 year terms.

14. Board of Appeals - Ordinance No. 2-133 & WI Statutes 62.23(7)(e)(2) - 3 year terms (2nd Tuesday - City Hall – 11 AM)

Recommend that John Rusch and Greg Wandschneider be reappointed for 3-year terms & appoint Joe Martinez as Chairman; and re-appoint Wayne Kling as first alternate with the term expiring in 2013. Other members are: 2012 Chuck Schaeve, and 2013 Joe Martinez and Arnold Boyer and 2012 Howard Nauman as second alternate for a two year term.

15. Emergency/Management Committee
(Meets Subject to Call - City Hall)

Committee Consists of Safety Director-Tomah Veterans Administration Hospital, City Administrator-Tomah, Mayor-Tomah, Ambulance Director-Tomah, Civil Defense Director-Monroe County, Safety Director-Tomah Memorial Hospital, Chief of Police-Tomah, Director of Public Works & Utilities-Tomah, Fire Chief-Tomah, and City of Tomah City Attorney.

16. Board of Review - Ordinance No. 2-166 - 1 year term
(Meets annually at any time during the 30 day period beginning on the second Monday of May - City Hall)

John Rusch - Mayor, JoAnn Cram-City Clerk, Larry Siekert, Ted Schleicher, and Matthew Boyea.

17. Ambulance Commission - Ordinance No. 2-406 - 3 year terms
At least four members shall be residents of the City of Tomah.
(Meets 4th Monday - Ambulance Office - 7:00 p.m.)

Recommend that Velma Hockenberry, Pam Buchda and Brede Sorenson be re-appointed for 3-year terms, and Jim Bialecki be appointed as Ex-Officio. Other members are: 2012 Joyce Stenklyft and Larry Siekert, and 2013 James Patterson and Jim Vieth.

18. Library Board - Ordinance No. 2-186 - 3 year terms and school representative 1 year term (Meets 2nd Thursday – City Hall - 4:30 p.m.)

Recommend that Jolene Feddersen and Eileen Fisher be reappointed for three-year terms. Recommend City Administrator Jim Bialecki be appointed Ex-Officio. Recommend Sandra Murray serve as the school representative for a one-year term (Wisconsin Statutes 43.26). Other members of this committee are: 2012 Luke Bohlen and Joanne Westpfahl, and 2013 Carol Bursinger and Sue Wandschneider.

19. Joint City/School Committee - Resolution adopted June 11, 1991 Committee consists of two council members, City Administrator, Police Chief, two members of the school board, school superintendent, and one school administrator. Mayor appoints two council members annually. (Meets Subject to Call)

Recommend City Administrator Jim Bialecki, Police Chief Wes Revels, Ted Schleicher and Dennis Greeno serve one-year terms. School will notify City at a later date regarding school appointments.

20. Convention & Visitors Bureau - (Policies & Procedures June 14, 1995)

Mayor appoints committee as follows: City Council Member - one year term; Chamber of Commerce Board of Director - one year term; Monroe County Agricultural Society member - one year term; City Administrator - one year term; Tomah retail representative - one year term; Tomah Motel/Hotel representative - two year term; Tomah Motel/Hotel representative - three year term; Tomah Restaurants, Bars or Motel/Hotel representative - three year term. (Meets 2nd Wednesday - City Hall - 10:00 a.m.)

Recommendation as follows: Appoint 1st Ald. District Alderperson (Vacant) (Council rep)-One-year term;
 Appoint Donna Evans (Chamber of Commerce Rep) – One-year term;
 Reappoint Donald Kortbein (Monroe County Ag Society Rep) – One-year term;
 Reappoint Rhonda Cornett (Tomah Retail Rep) – One-year term;
 Reappoint Ruth Stump (Tomah Motel/Hotel Rep–2yr term)
 Jim Bialecki (City Administrator)
 Other members are 2012 Tyson Koput (Tomah Restaurants, Bars, or Motel/Hotel Rep-3yr term); 2013 Joan Burch (Tomah Motel/Hotel Rep-3yr term).

21. Tomah Senior and Disabled Services Board

The Tomah Senior and Disabled Services Board shall consist of the Mayor, two Members of the Common Council and five Tomah Citizens. Note: This was changed on 12/11/01 from one council member and six citizens to two council members and five citizens. The term of the citizen members shall be 2 years and aldermanic members shall be coextensive with their term of office. (This Committee was formed in July 2000 and was originally named Aged and Disabled Resource Board) (Quarterly meetings held in January, April, July and October – Senior Center – 6:00 p.m. – 4th Monday)

Recommend Janice Kalms and Pam Buchda be re-appointed for two year terms; Appoint Wayne Kling for a two year term, and Luke Bohlen and Dennis Greeno and Mayor John Rusch to serve one-year terms. Other Members are: 2012 Susan Gusinde and LaVerne Cramer.

22. Lake Committee

The Lake Committee shall consist of seven (7) citizens of the City of Tomah with one of said individuals being a member of the Common Council. The Director of Public Works and Utilities shall oversee the Committee. (This Committee was formed in July 2006) (Meetings are subject to call – City Hall – 6 p.m.)

Recommend Mike Grandinetti and Don Roscovius be reappointed for three year terms, and Luke Bohlen to serve a one-year term. Other members are: 2012 Pat Rezin and Hal Burnham and 2013 Kim Mello and Bruce Baker.

23. Ethics Board.

The Ethics Board shall consist of 3 citizen members, 1 designee of the Mayor, 1 member of the Council, and 1 City employee. The Ethics Board shall elect its own chairman, vice-chairman and secretary. The City Clerk shall provide needed staff assistance and the City Attorney shall provide needed legal advice and assistance. Terms of office for members shall be 3 years. The term of a Board member appointed as the designee of the mayor shall expire with the expiration of the Mayor's term in office; the term of a Board member representing the City Council shall expire with the members term as a member of the Council; the term of a Board member representing City employees shall expire with the member's termination of employment as a City employee. Meetings are subject to call.

Recommend Pam Buchda (citizen member) and City Administrator Jim Bialecki (city employee) be re-appointed to 3 year terms,. Other members are: 2012 John Rose and Gregg Hagen (citizen members) and Dennis Greeno (Council member) and 2013 Mayor John Rusch (designee of Mayor).

24. Long Range Planning Committee The Long Range Planning Committee is an advisory committee which assists the Common Council in the performance of its duties to the City. The committee shall serve as a venue to thoroughly re-evaluate the existing corporate limits of the City of Tomah with a view of the revitalization of presently occupied areas as well as undeveloped sections of the City. The Committee shall consist of the mayor, two (2) members of the Common Council, and seven (7) members with two of said members being members of the planning commission. The Council member/Mayor terms shall be for two years. All other terms shall be for three years. Meetings are held the first Tuesday of each month at 1 P.M. in the Council Chambers at City Hall.

Recommend Rick Carlson and Joanne Westpfahl be reappointed to three year terms and appoint Jim Starkweather to replace Scott Lawry with the term expiring 2012. Other members are: 2012 Barbara Clinard and Council members Nellie Pater and Pam Buchda, and Mayor John Rusch (Planning Comm. Rep) to two year terms; and 2013 Brad Kortbein, Cynthia Erdman and Steve Austin.

25. Designate Hagen Sports Network as Broadcaster of the City Council & Committee of the Whole Meetings
26. Mayor's Report
27. Administrator's Report
28. Overview of City Website (www.tomahonline.com)
29. Anyone Desiring to Appear Before the City Council
30. Adjourn

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact JoAnn Cram, City Clerk, 819 Superior Avenue, Tomah, WI 54660.